



Guidance for Federal Agencies on Preparing to Buy or Lease EPEAT Registered Imaging Equipment and Televisions

Updated: 03/03/2009

PURPOSE

The Electronic Product Environmental Assessment Tool (EPEAT) is the required method of product environmental assessment for all federal entities, including Federal Electronics Challenge (FEC) Partners. This resource provides model contract language that federal agencies and facilities can use to specify the receipt of EPEAT-registered imaging equipment and televisions, when available, in acquisition and procurement contracts.

GUIDANCE FOR IMAGING EQUIPMENT AND TELEVISIONS

Per Subpart 23.705 of the Federal Acquisition Regulation (FAR), all federal agencies are required to "...ensure that they meet at least 95 percent of their annual acquisition requirement for electronic products with Electronic Product Environmental Assessment Tool (EPEAT)-registered electronic products, unless there is no EPEAT standard for such products. This policy applies to contracts performed in the United States, unless otherwise provided by agency procedures."

The FAR requires that the specific contract language be included in contracts for purchases or leases of products for which EPEAT standards have been developed. Please see the FEC resource, *Model Contract Language for EPEAT*, at: http://www.federalectronicchallenge.net/resources/docs/epeat_contract.pdf.

The FAR Council intends to amend the FAR to add specific reference to any new EPEAT standard for other electronic products when they become available. Work is currently underway to develop EPEAT standards for imaging equipment and for televisions. It is estimated that these standards will be final and ready for use within 1½ to 2 years.

Since federal agencies may be developing requests for proposals, contracts, leases, and blanket purchase agreements for imaging equipment, print management services, and/or televisions, the following contract language may be included to ensure receipt of EPEAT-registered imaging equipment and televisions, when these products are available.

Recommended Contract Language

"[DEPARTMENT/AGENCY] reserves the right to require, via upcoming technology refreshes to this contract, products meeting the upcoming IEEE 1680.2 Standard for the Environmental Assessment of Imaging Equipment, and/or the IEEE 1680.3 Standard for the Environmental Assessment of Televisions once these standards are final and publicly available. The Contractor shall be responsible for ensuring equipment meets the latest EPEAT registration requirements before it is delivered. The registration requirements and a list of all equipment meeting the requirements will be available at: www.epeat.net.

At the time that these new IEEE standards are final, suppliers will be required to provide quarterly reports quantifying the number of EPEAT registered products purchased under this contract. The information must be reported in the matrix below, providing the following data for the current quarter, the fiscal year, and the duration of the Order.



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	<i>Unregistered</i>	<i>Bronze</i>	<i>Silver</i>	<i>Gold</i>	<i>Total</i>
Printers					
Copiers					
Scanners					
Facsimile (Fax) Machines					
Multifunction Devices					
Televisions					
[OTHER DEVICES]					

End of Recommended Contract Language

REFERENCES

For more information about EPEAT, please see the EPEAT web site at <http://www.epeat.net/>.

The Federal Acquisition Regulations are available online from the Office of Federal Procurement Policy, at: <http://www.acqnet.gov/far/>.

Information about the Institute of Electrical and Electronics Engineers is available online at their web site: <http://www.ieee.org/>.

CONTACT INFORMATION

For any questions or comments on this guidance, please contact Holly Elwood at elwood.holly@epa.gov or 202-564-8854.

If you need any other assistance with the Federal Electronics Challenge, please contact your Regional Champion. The list of FEC Regional Champions is available at <http://www.federalelectronicschallenge.net/champions.htm>.

Partners may also request technical assistance via email to partner@electronicschallenge.net.

FEDERAL ELECTRONICS CHALLENGE

Web site: <http://www.federalelectronicschallenge.net/>
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